



International Missionary Society

Seventh-day Adventist Church

Reform Movement

QUARTERLY CHURCH TREASURER'S REPORT

(DISTRIBUTED TO LOCAL CHURCH, WITH COPY TO FIELD)

Local church of _____

Reporting Period: Year _____

☐ January 1 - March 31

☐ April 1 - June 30

☐ July 1 - September 30

☐ October 1 - December 31

FIELD AND GENERAL CONFERENCE INCOME AND TRANSFERS

	Month 1	Month 2	Month 3	Total for Quarter
FOR THE FIELD:				
Tithe	_____	_____	_____	_____
First Fruits	_____	_____	_____	_____
Literature	_____	_____	_____	_____
Missionary	_____	_____	_____	_____
Poor	_____	_____	_____	_____
Building	_____	_____	_____	_____
Sabbath School	_____	_____	_____	_____
Youth	_____	_____	_____	_____
10% of local church income (below)	_____	_____	_____	_____
Other _____	_____	_____	_____	_____
FOR THE GENERAL CONFERENCE:				
Foreign Missions	_____	_____	_____	_____
Special Sabbath School Offering for _____	_____	_____	_____	_____
Week of Prayer "Highways"	_____	_____	_____	_____
Good Samaritan	_____	_____	_____	_____
Other _____	_____	_____	_____	_____
TOTAL TRANSFERRED TO FIELD	=====	=====	=====	=====
DATE TRANSFERRED	_____	_____	_____	

LOCAL CHURCH INCOME, EXPENDITURES AND FUNDS BALANCES

	Beginning Balance	Month 1	Month 2	Month 3	Total for Quarter
INCOME FOR QUARTER					
Church Expense	_____	_____	_____	_____	_____
Poor	_____	_____	_____	_____	_____
Literature	_____	_____	_____	_____	_____
Other _____	_____	_____	_____	_____	_____
Other _____	_____	_____	_____	_____	_____
TOTAL LOCAL INCOME	_____	_____	_____	_____	_____
Expenditures for quarter (Insert negative numbers)					
Rent	_____	_____	_____	_____	_____
Utilities (Electricity, phone, water, etc.)	_____	_____	_____	_____	_____
Maintenance and repairs	_____	_____	_____	_____	_____
Help for the poor	_____	_____	_____	_____	_____
Missionary literature	_____	_____	_____	_____	_____
Other _____	_____	_____	_____	_____	_____
Other _____	_____	_____	_____	_____	_____
10% tithe of local income to the field	_____	_____	_____	_____	_____
TOTAL LOCAL EXPENDITURES	_____	_____	_____	_____	_____
Ending Balance	_____	_____	_____	_____	_____

Church Elder/Leader's Name _____

Signature _____

Church Treasurer's Name _____

Signature _____

Date _____